



**EMPLOYMENT APPLICATION**

**Date** \_\_\_\_\_

Ibex Metal is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, veteran status or disability. Ibex Metal will make reasonable accommodation for qualified disabled applicants.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to Ibex Metals policies, rules and regulations of employment. I further understand that employment is subject to completion of both physical examination and drug test in which my health is found satisfactory to perform necessary duties by Ibex Metals. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and "at will". Either Ibex Metals or I may terminate my employment at any time with or without notice or cause.

<b>Last Name</b>	<b>First</b>	<b>Middle</b>		
<b>Address Number</b>	<b>Street</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>How long at this address</b>	<b>Telephone</b>	<b>Social Security #</b>	<b>Date of Birth</b>	
<b>Permanent Address if different from above</b>			<b>Message Phone</b>	
<b>Position(s) applied for</b>				

Have you ever applied for work with this company?  Yes  No

If yes, who referred you? \_\_\_\_\_ Approximate month/year \_\_\_\_\_

If you are under eighteen (18) years of age, can you provide required proof of your eligibility to work?

Yes  No

Are you prevented from lawfully becoming employed in the United States because of Visa or Immigration status? *(If offered employment you will be required to provide documentation to verify)*  Yes  No

<b>Type of employment desired</b> ( ) Full-time                      ( ) Part-time                      ( ) Seasonal	<b>Salary Desired</b>
<b>Date available for work</b>	<b>Month/Day/Year</b>
<b>Jobs preferred</b>	<b>Years of experience</b>
1.	
2.	

**Employment Experience:** List past employment record as completely as possible, beginning with your present or most recent employer. Include dates and locations of employment, self-employment and unemployment. If space is insufficient, list additional employment on a separate sheet of paper or attach your resume.

<b>Employer Name and Address</b>	<b>Dates From/To</b>	<b>Supervisor Name/Phone</b>	<b>Position &amp; Salary</b>	<b>Reason You Left</b>

**Specialized Skills and Training (Administrative Office)**

<b>Data Entry Speed</b>	<b>Office Machines Operated</b>	<b>Computer Programs proficient in</b>

**Specialized Skills and Training (Production)**

<b>Machinery Operated</b>	<b>Where?</b>	<b>How Long?</b>

**Education**

<b>Name/Location of School/College</b>	<b>From / To</b>	<b>Major studies</b>	<b>Graduate Yes / No</b>

<b>Graduation: Name of School</b>	<b>Degree achieved</b>		<b>GPA</b>
-----------------------------------	------------------------	--	------------

**Activities: List school, civic or business activities and offices held\***


**Professional licenses or memberships\***


**Military Service**

<b>Branch of Service</b>	<b>Rank at Entry</b>	<b>Rank at Discharge</b>
<b>Specialized Training Received:</b>		

**Hobbies and Leisure Interests\***


*\*You need not disclose membership in organizations or activities that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.*

**References: List names of people you have known for several years who are not relatives or current or former employees of Ibex Metals**

<b>Full Name</b>	<b>Address</b>	<b>Phone/Title</b>	<b># of Years</b>

**Names of Relatives or Acquaintances Employed by Ibex Metals**

<b>Name</b>	<b>Occupation</b>	<b>Department</b>	<b>Relationship</b>

**Record of Conviction:**

<b>During the last ten years, have you been convicted of any of the following crimes?*</b>		
<b>Theft</b>	<b>Yes</b>	<b>No</b>
<b>Assault</b>	<b>Yes</b>	<b>No</b>
<b>Sale and or Possession of Illegal Drugs</b>	<b>Yes</b>	<b>No</b>
<b>If yes, explain:</b>		

*\*A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.*

**Additional Information for Placement Consideration**


**APPLICANT’S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge, and authorize Ibex Metals to verify their accuracy and obtain reference information on my work performance. I hereby release Ibex Metals from all liability of any nature which, at any time, could result from obtaining or making an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omission of facts called for on this application shall be considered sufficient basis for immediate dismissal.

I understand that should an employment offer be extended to and accepted by me that I will fully adhere to Ibex Metal’s policies, rules and regulations of employment. I further understand that employment is subject to completion of both physical examination and drug test in which my health is found satisfactory to perform necessary duties by Ibex Metals. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and “at will”. Either Ibex Metals or I may terminate my employment at any time with or without notice or cause.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date